

PROCEEDINGS OF THE BROWN COUNTY BOARD OF SUPERVISORS
OCTOBER 20, 2004

Pursuant to Section 19.84 and 59.14, Wis. Stats., notice is hereby given to the public that the REGULAR meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** was held on **Wednesday, October 20, 2004, at 7:00 p.m.**, at City Hall, 100 N. Jefferson Street, Green Bay, Wisconsin.

The following matters will be considered:

Call to order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call:

Present: Graves, Nicholson, Theisen, Krueger, Haefs, Erickson, Kaye, Zima, Evans, Vander Leest, Johnson, Dantine, Frohna, Collins, Beyl, Backmann, Fleck, Van Deurzen, Clancy, Moynihan, Zabel, Scray, Hinz, Lund, Fewell

Supervisor Van Den Heuvel arrived at 7:15 p.m.

Total Present: 26

No. 1 -- Adoption of agenda.

A motion was made by Supervisor Krueger and seconded by Supervisor Nicholson **“to adopt the agenda”**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 2a -- Approval of minutes of County Board Meeting of September 15, 2004.

A motion was made by Supervisor Van Deurzen and seconded by Supervisor Fleck **“to adopt the minutes of the September 15, 2004 meeting”**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 2b -- Approval of minutes of Special County Board Meeting of September 29, 2004

A motion was made by Supervisor Graves and seconded by Supervisor Nicholson **“to adopt the minutes of the special meeting of September 29, 2004”**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 3 -- Announcements by Supervisors.

Supervisor Frohna announced that on Friday, October 1st, at the invitation of Sheriff Kocken and Deputy Sheriff John Gossage, he had the opportunity to ride along on patrol with one of our Brown County Sheriff's Deputies. He spent about ½ of the shift interacting with the deputy and some of his colleagues. Supervisor Frohna encouraged his fellow Supervisors to make arrangements with Sheriff Kocken and Deputy Sheriff John Gossage to also ride along. This

would give you a clear idea what is happening in our County both during the day and during the nighttime. Additionally, he said it would give you an appreciation of how our officers put themselves at risk.

Supervisor Graves announced that St. Philip's Parish, Green Bay, is having its Fall Fest on Saturday, October 23rd. There will be a 4:30 Polka Mass with a Spaghetti Dinner to follow. A Raffle will take place plus a Silent Auction. Everyone is invited to attend.

Supervisor Evans announced, as Chairman of the Human Services Committee, all Supervisors are invited to the Budget meeting, which will be held next Monday, October 25th, at ASPIRO, located at 1673 Dousman Street. The hearing begins at 5:30 p.m. Supervisor Evans added that the Human Services Budget is the largest segment of the Brown County Budget and he encouraged their attendance and input.

No. 4 -- Communications. (None)

No. 5 -- Appointments by County Executive. (None)

No. 6a -- Report by County Executive.

County Executive Carol Kelso announced the County Board Supervisors would be receiving the 2005 Proposed Budget this evening. Ms. Kelso credited the many people and her Administration, who put hundreds of hours into this budget. She added their dedication reflects the needs, the values and the principles of Brown County. She told the Board members that their vote on the budget is perhaps the most important vote they will make all year. Additionally, she added last year's budget lowered taxes. In addressing this year's budget, she said a great deal of time was spent on Human Services because Human Services is one/half of our budget; that includes downsizing of the Mental Health Center. Ms. Kelso explained many details involved with the Human Services budget as well as several other changes in the budget. Ms. Kelso said she is proud to present a budget that meets the needs of the taxpayers and those we serve. This budget also positions Brown County to meet the needs of the future. She cautioned the Board that next year at this time we'll be dealing with a newly passed State Budget that will have a huge fiscal impact on Brown County. She added this budget puts us in a position to better handle that expected impact. County Executive Kelso said this year's levy is \$69,369,034.00, which is a 2.6% increase over last year. The levy rate will drop from 4.91% to 4.64% or 5.6% decline. This is the lowest levy rate the county has seen in 16 years. Ms. Kelso explained the many areas of change and re-organization that will be taking place in 2005. She explained the graph which each Supervisor has in front of them relating to spending by departments. She thanked everyone for their hard work and dedication in preparing this budget.

No. 6b -- Report by Board Chairman.

On behalf of the County Board, Chairman Moynihan extended his sympathy to Supervisor Mary Scray and her husband, Greg. Greg's father passed away over a week ago and the County Board offers their condolences to the Scray family.

Chairman Moynihan announced Supervisors Kaye, Collins, Krueger, Fewell and himself attended the WCA Convention in Milwaukee. He added the Convention was very interesting with a large variety of seminars to attend. He encouraged Supervisors to attend these seminars in the future.

Chairman Moynihan announced the Budget Session will be Monday, November 8th. In preparation for the Budget Session, he is requesting County Board members to have their motions or amendments written up ahead of time prior to stating them. By doing this, the meeting will flow better.

No. 7 -- Other Reports.

A motion was made by Supervisor Erickson and seconded by Supervisor Clancy “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

No. 7a -- TREASURER’S FINANCIAL REPORT FOR THE MONTH OF APRIL 2004

Following is a statement of the County Treasurer of the Cash on Hand and in the General Account of the Brown County Treasurer as of April 30, 2004.

Associated Bank	\$4,222,512.61
Wisconsin Development Fund	(2,001.01)
Sweep Account (Repurchase Agreements)	0.00
Deposits In Transit	60,678.70
Emergency Fund	35,894.53
Non-sufficient Fund Checks Redeposited	227.15
PBA Sweep Account	(10,942.80)
Wausau Benefit Sweep Account	(417,228.07)
E-Flex Sweep Account	(57,483.86)
Deposit Adjustment	0.00
Bank Error(s)	0.00
Total	<u>3,831,657.25</u>
Less Outstanding Checks	(2,772,809.15)
Other Reconcilable Items	<u>0.00</u>
Balance Per Cash Book	\$ 1,058,848.10

Following is a statement of the County Treasurer of the Working Capital reserves placed in time deposits in the designated public depositories within Brown County for the purpose of Investments as of April 30, 2004.

Year-to-Date Interest Received – Prior Month	393,194.30
Interest Received – Current Month	<u>327,932.43</u>
Year-to-Date Interest Received on Unrestricted Funds	\$ 721,126.73
 Working Capital Reserves Invested	 115,617,363.36
Restricted Investments	<u>18,473,831.73</u>
Total Funds Invested	\$134,091,195.09

I, Kerry M. Blaney, Brown County Treasurer, do hereby certify that the above statement of Cash on Hand and in the General Account as of April 30, 2004, and the Statement of Investments for the month of April have been compared and examined, and found to be correct.

\s\ Kerry M. Blaney
County Treasurer

Approved by: \s\ Carol Kelso, County Executive

Date: 11/3/2004

TREASURER'S FINANCIAL REPORT FOR THE MONTH OF MAY 2004

Following is a statement of the County Treasurer of the Cash on Hand and in the General Account of the Brown County Treasurer as of May 31, 2004

Associated Bank	\$ 3,601,595.22
Wisconsin Development Fund	0.08
Sweep Account (Repurchase Agreements)	0.00
Deposits In Transit	104,257.04
Emergency Fund	(33,256.20)
Non-sufficient Fund Checks Redeposited	205.50
PBA Sweep Account	(10,942.80)
Wausau Benefit Sweep Account	(621,364.43)
E-Flex Sweep Account	(31,550.70)
Deposit Adjustment	0.00
Bank Error(s)	0.00
Total	<u>3,008,943.71</u>
Less Outstanding Checks	(2,885,748.60)
Other Reconcilable Items	0.00
Balance Per Cash Book	\$ <u>123,195.11</u>

Following is a statement of the County Treasurer of the Working Capital reserves placed in time deposits in the designated public depositories within Brown County for the purpose of investments as of May 31, 2004

Year-to-Date Interest Received – Prior Month	721,126.73
Interest Received – Current Month	<u>123,151.21</u>
Year-to-Date Interest Received on Unrestricted Funds	\$ <u>844,277.94</u>
 Working Capital Reserves Invested	 109,524,991.74
Restricted Investments	<u>18,370,357.28</u>
Total Funds Invested	\$ <u>127,895,349.02</u>

I, Kerry M. Blaney, Brown County Treasurer, do hereby certify that the above Statement of Cash on Hand and in the General Account as of May 31, 2004 and the Statement of Investments for the month of May have been compared and examined, and found to be correct.

\s\ Kerry M. Blaney
County Treasurer

Approved by: \s\ Carol Kelso, County Executive

Date: 11/5/2004

TREASURER'S FINANCIAL REPORT FOR THE MONTH OF JUNE 2004

Following is a statement of the County Treasurer of the Cash on Hand and in the General Account of the Brown County Treasurer as of June 30, 2004

Associated Bank	\$ 2,266,865.29
Wisconsin Development Fund	(8,086.03)
Sweep Account (Repurchase Agreements)	0.00
Deposits in Transit	63,082.41
Emergency Fund	(32,202.22)
Non-sufficient Fund Checks Redeposited	262.30
PBA Sweep Account	(10,942.80)
Wausau Benefit Sweep Account	(596,685.85)
E-Flex Sweep Account	(4,821.40)
Deposit Adjustment	0.00
Bank Error(s)	0.00
Total	<u>1,677,471.70</u>
Less Outstanding Checks	(596,685.85)
Other Reconcilable Items	0.00
Balance Per Cash Book	\$ <u>1,080,785.85</u>

Following is a statement of the County Treasurer of the Working Capital Reserves placed in time deposits in the designated public depositories within Brown County for the purpose of investments as of June 30, 2004

Year-to-Date Interest Received – Prior Month	844,277.94
Interest Received – Current Month	<u>187,863.52</u>
Year-to-Date Interest Received on Unrestricted Funds	\$ 1,032,141.46
 Working Capital Reserves Invested	 111,263,586.48
Restricted Investments	<u>18,370,357.28</u>
Total Funds Invested	\$ 129,606,943.76

I, Kerry M. Blaney, County Treasurer, do hereby certify that the above Statement of Cash on Hand and in the General Account as of June 30, 2004 and the Statement of Investments for the month of June have been compared and examined and found to be correct.

\s\ Kerry M. Blaney
County Treasurer

Approved by: \s\ Carol Kelso, County Executive

Date: 11/5/2004

No. 8 -- Standing Committee Reports.

No. 8a -- REPORT OF ADMINISTRATION COMMITTEE OF SEPTEMBER 28, 2004

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The ADMINISTRATION COMMITTEE met in regular session on September 28, 2004, and recommends the following motions:

1. Review minutes of:
 - a. Housing Authority (7/20/2004). Receive and place on file.
2. Questions form Committee regarding: Computer purchases in Information Services Department. Receive and place on file.
3. Request for Budget Transfer (#04-48): Increase in Expenditures with Offsetting Increase in Revenue: Offsetting Human Services Transfer #04-46 – To purchase Information Systems equipment and \$100,000 for an information technology study (\$202,523). Approve.
4. Treasurer's financial report for the month of April 2004. Approve.
5. Treasurer's financial report for the month of May 2004. Approve.
6. Treasurer's financial report for the month of June 2004. Approve.
7. Treasurer – Extension of Brown County banking contract with Associated Bank through March 31, 2006. Approve. Ayes: 4 (Lund, Collins, Graves, Backmann); Nays: 0; Abstain: 1 (Beyl). Motion Carried.
8. Department of Administration – 2004 Budget Transfer Log. Receive and place on file.
9. Human Resources – Report concerning the grade placement appeal of the Chief Deputy County Clerk and other County employees. (From previous meeting.)
 - a. * Approve the Contract of Services Plan (see attached). Ayes: 3 (Collins, Beyl, Graves); Nays: 2 (Backmann, Lund). Motion Carried.

* CHANGE "APPROVE" TO "DENY" AS PER THE COUNTY BOARD ON 10/20/2004.

- b. ** Change Chief Deputy pay grade from Level 16. Position 3 to Level 17. Position 2 be implemented January 1, 2005. The committee will hear no further appeals until the backlog is complete. Motion, if passed, will be reviewed by Corporation Counsel before it goes to County Board. Ayes: 3 (Collins, Lund, Graves); Nays: 2 (Backmann, Beyl). Motion Carried.

** REFER ITEM #9B BACK TO ADMINISTRATION COMMITTEE AND HUMAN RESOURCES COMMITTEE AS PER THE COUNTY BOARD ON 10/20/2004.

10. Human Resources – Monthly Committee Report (September, 2004). Receive and place on file.
11. Audit of bills. Pay the bills.

A motion was made by Supervisor Krueger and seconded by Supervisor Van Deurzen **“to adopt”**. Supervisor Zima requested item #9a be taken separately. Supervisor Lund requested item #9b be taken separately. Voice vote taken on remainder of report passed unanimously with no abstentions.

- Item #9 -- Human Resources – Report concerning the grade placement appeal of the Chief Deputy County Clerk and other County employees. (From previous meeting.)
Item #9a -- COMMITTEE ACTION: Approve the Contract of Services Plan (see attached). Ayes: 3 (Collins, Beyl, Graves); Nays: 2 (Backmann, Lund). Motion Carried.

Supervisor Zima asked questions of Human Resources Director, Rick Gschwend. Mr. Gschwend explained this amount of \$9,600.00 is a method to address the backlog of appeals resulting from the Class and Comp Study/Implementation in 2001. The money would give assistance to our Human Resources group to expedite addressing the number of appeals.

Speaking on his reason for taking this separately, Supervisor Zima made a motion **“to delete ‘approve’ and substitute with ‘deny’ under 9a”** of the Committee’s action. Discussion followed. Vote taken. Roll Call #9a(1):

Ayes: Van Den Heuvel, Nicholson, Theisen, Krueger, Haefs, Erickson, Kaye, Zima, Evans, Vander Leest, Johnson, Dantine, Collins, Backmann, Van Deurzen, Clancy, Moynihan, Zabel, Scray, Hinz, Lund, Fewell

Nays: Graves, Frohna, Beyl, Fleck

Total Ayes: 22 Total Nays: 4

Motion carried **“to delete ‘approve’ and substitute with ‘deny’.”**

- Item #9b -- COMMITTEE ACTION: Change Chief Deputy pay grade from Level 16. Position 3 to Level 17. Position 2 to be implemented January 1, 2005. The committee will hear no further appeals until the backlog is complete. Motion, if passed, will be reviewed by Corporation Counsel before it goes to County Board. Ayes: 3 (Collins, Lund, Graves); Nays: 2 (Backmann, Beyl). Motion carried.

A motion was made by Supervisor Lund and seconded by Supervisor Collins “to refer this to the Department of Administration”. Voice vote taken. Motion carried unanimously with no abstentions “to refer this to Department of Administration and Human Resources Department”.

Approved by: \s\ Carol Kelso, County Executive

Date: 11/5/2004

No. 8b -- REPORT OF EDUCATION AND RECREATION COMMITTEE OF SEPTEMBER 23, 2004

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EDUCATION AND RECREATION COMMITTEE met in regular session on September 23, 2004 and recommends the following motions:

1. Review minutes of:
 - a) Library Board (7/30/04 and 8/20/04).
 - b) Museum Sub Committee (7/26/04).Receive and place on file items a-b.
2. Arena Events Attendance for August 2004. Receive and place on file.
3. Library – Communication from Supervisor Backmann regarding: Looking into the purpose of having separate facilities department under library budget instead of consolidation under the Brown County facilities department. (Held from previous meeting.) Bring this back to next meeting with Mr. Dowell giving figures if there would be a savings. Ayes: 4 (Van Deurzen, Johnson, Theisen, Vander Leest); Nays: 1 (Graves). Motion Carried.
4. Museum – Communication from Supervisor Vander Leest regarding: Requesting an artist program be developed at Neville Public Museum to allow aspiring artists to rent space from the Museum. (Referred from August County Board.) Move forward on the project and for Gene Umberger to report back to committee in two or three meetings.
5. Museum – Attendance and Admissions for August 2004. Receive and place on file.
6. Museum – Director’s Report. Receive and place on file.
7. Museum – Communication from Supervisor Michael Frohna regarding: Reviewing status of Interim Director of Neville Public Museum position, with intent to make it a permanent position. (Referred from September County Board.) Refer to Museum Subcommittee.
8. Golf Course – Communication from Supervisor Vander Leest regarding: Requesting Golf Course Superintendent develop a citizen committee to help prepare for the 2005 State Amateur and to improve on the high quality of Brown County Golf Course. (Referred from August County Board.) Receive and place on file.
9. Golf Course – Daily Financial and Attendance Report (September 5, 2004). Receive and place on file.
10. Golf Course – Superintendent’s Report. Receive and place on file.

11. Parks – Discussion of Renard Island. (Requested from previous meeting.) Receive and place on file.
12. Parks Director's Report. Receive and place on file.
13. Parks – Communication from Supervisor Bernie Erickson regarding: Users of Fox River Trail occupying spaces without permits or season passes. (Referred from September County Board.) Continue to have staff work with the City of De Pere to monitor the spaces.
14. NEW Zoo – Request for Budget Transfer: Increase in Expenditures with Offsetting Increase in Revenue: Donation from Tom Davis of \$1,900 for a gold car from GPR Golf Cars for Zoo security patrols. Approve budget transfer.
15. Zoo Monthly Activity Reports for August 2004. Receive and place on file.
16. Audit of bills. Pay the bills.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Johnson “**to adopt**”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Carol Kelso, County Executive Date: 11/5/2004

No. 8c -- REPORT OF EXECUTIVE COMMITTEE OF OCTOBER 13, 2004

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EXECUTIVE COMMITTEE met in regular session on October 13, 2004 and recommends the following motions:

1. Review minutes of:
 - a) Legislative Sub Committee (10/4/04). Receive and place on file.
2. County Executive Report. Receive and place on file.
3. Legislative Subcommittee report. Receive and place on file.
4. Internal Auditor Report – 2005 Audit Plan. Approve.
5. Report by Schenck government not for Profit Solutions of 2003 Audit of Brown County.
 - a) 2003 Comprehensive Annual Financial Report.
 - b) 2003 Report of Federal and State Awards.
 - c) 2003 Memorandum of Advisory Comments. Receive and place on file.
6. New Position Study in County Board Office. (From previous meeting with motion: *Refer back to Human Resources under the guise of an Administrative Assistant with grant writing capabilities and report back to this committee at next meeting.*) Receive and place on file.
7. Communication from Supervisor Steve Fewell regarding: Review the County Code for the procedures for placing items on a committee agenda and to develop a clear code. (Referred from September 15, 2004 County Board.) Receive and place on file.

8. Communication from Supervisor Erickson regarding: Requesting that appointments be made to fill Diversity Council so it can start to function as an Advisory Committee to County Board. (Referred from September 15, 2004 County Board.) Receive and place on file.
9. Communication from Supervisor Collins regarding: Regarding the County Parking policy for employees working downtown. (Referred from September 15, 2004 County Board. Receive and place on file.
10. Request for update regarding: Service Fees for Oneida Indians. Receive and place on file.
11. Resolution regarding: Human Services Department, Change in Table of Organization – Request for Pharmacy Technician Position. (Referred from Human Services Committee.) Committee approved. See Resolutions, Ordinances October County Board.
12. Resolution regarding: The County Board Intent to Reorganize Management and Supervisory Positions of the Human Services Department – Changes in Table of Organization. (Referred from Human Services Committee.) Committee approved. See Resolutions, Ordinances October County Board.
13. Resolution regarding: Authorizing the Human Services Director to Contract for an Information System Study. (Referred from Human Services Committee.) Committee approved. See Resolutions, Ordinances October County Board.
14. **Closed Session:** For the purpose of deliberating whenever competitive or bargaining reasons require a closed session pursuant to Wisconsin State Statute 19.85(1)(e). In the alternative, the Executive Committee is meeting for the purpose of collective bargaining and is not subject to the Wisconsin open meetings law pursuant to 19.82(1) of the Wisconsin State Statutes, and also for the purpose of conferring with legal counsel for Brown County as to legal advice concerning strategy as to litigation pending pursuant to sec. 19.85(1)(g) of the Wisconsin State Statutes. (No Closed Session held.)

A motion was made by Supervisor Fleck and seconded by Supervisor Beyl **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Carol Kelso, County Executive

Date: 11/5/2004

No. 8d -- REPORT OF HUMAN SERVICES COMMITTEE OF SEPTEMBER 15, 2004

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The HUMAN SERVICES COMMITTEE met in regular session on September 15, 2004, and recommends the following motions:

1. Review minutes of:
 - a) Veterans’ Recognition Subcommittee (8/10/04).
 - b) Human Services Board (6/3/04 and 8/5/04).

- c) Community Options Program Appeals Committee (8/23/04).
 - d) Homeless Issues and Affordable Housing Sub Committee (8/17/04).
 - e) Aging Resource Center (8/27/04).
- Received and place on file.
- 2. Communication from Supervisor Collins regarding: Mental Health Center project. (Referred form August County Board.) Receive and place on file.
 - 3. Health Department – Communication from Supervisor Clancy regarding: Health Department Apportionment of Fees for restaurants. (Hold for one month.)
 - 4. Health Department – Director’s Report. Receive and place on file.
 - 5. Human Services Department – Resolution regarding: To Support Renovating the Brown County Mental Health Center. (To be considered at Special County Board of Supervisors Meeting on September 29, 2004.)
 - a) Amend the last paragraph of the Resolution after the phrase “to renovate the Brown County Mental Health Center, “to add the words “only if it meets the specifications and the programmatic needs of the County and patients served”, with a plan...”
 - b) Approve as amended.

See Resolutions, Ordinances Special County Board of Supervisors Meeting on September 29, 2004.
 - 6. Human Services Department – Resolution regarding: Human Services Department Change in Table of Organization – Request for Pharmacy Technician Position. (Referred to Executive Committee.) Committee approved. See Resolutions, Ordinances October County Board.
 - 7. Human Services Department – Request for Budget Transfer (#04-43): Increase in Expenditures with Offsetting Increase in Revenue: Professional Services; Outlay – Equipment over \$5,000; Kinship Services; Travel and Training; D-Base (Total \$786,525). Approved.
 - 8. Human Services Department – Request for Budget Transfer (#04-44): Increase in Expenditures with Offsetting Increase in Revenue: Child Adult Emergency and Contracted Services (Total \$24,943). Approved.
 - 9. Human Services Department – Request for Budget Transfer (#04-46): Increase in Expenditures with Offsetting Increase in Revenue: Data Processing Chargebacks (Total \$202,523). Approved.
 - 10. Human Services Department – 2005 New Supervisor Positions. Approve the changes in the Table of Organization. See Resolutions, Ordinances October County Board.
 - 11. Human Services Department – Table of Organization. (Discussed with #10.)
 - 12. Human Services Department – Information Systems Project. Committee approved. See Resolutions, Ordinances October County Board.
 - 13. Human Services Department – Community Placements in 2005. Receive and place on file.
 - 14. Human Services Department – Interim Assistance/General Relief. Hold until October meeting.
 - 15. Human Services Department – W-2. Receive and place on file.
 - 16. Human Services Department – Mental Health Center Revenue Agreement Receive and place on file.

17. Human Services Department – General 2005 Budget Update. (No discussion.)
18. Audit of bills. Pay the bills.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Nicholson “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: _____ \s\ Carol Kelso, County Executive _____ Date: 11/5/2004

No. 8e-- REPORT OF PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE AND LAND CONSERVATION SUBCOMMITTEE OF SEPTEMBER 22, 2004

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE AND LAND CONSERVATION SUBCOMMITTEE met in regular session on September 22, 2004, and recommend the following motions.

Land Conservation Subcommittee

1. Farmland Preservation Program:
 - a) Brown County Soil and Water Conservation Standards for Farmland Preservation Program.
 - b) Farmland Preservation Work Plan to Obtain Compliance with FPP Soil and Water Conservation Standards.
 - c) Brown County Farmland Preservation program Soil and Water Conservation Standards Adoption Procedure.

Proceed with the Farmland Preservation Program adoption procedure.
2. 50 cent per agriculture acre fee for funding of Land and Water Resource Management Plan. (Send back to Land Conservation Staff to research and develop an alternative funding source.) Packet of information will be provided at meeting. Send a letter to each of the parties billed for the 50 cent fee explaining it will still hold for 2005, however, the LCC will be seeking increased levels in funding for Brown County through DATCP (Soil and Water Resource Management Program); and will seek changes in the State Statutes that would identify Brown County as state priority for funding due to high concentration of cattle and high number of impaired waters. Ayes: 4 (Erickson, Fleck, Krueger, Vanden Plas); Nays: 2 (Dantinne, Scray). Motion Carried.
3. Director’s report. (No Director’s report.)

Planning, Development and Transportation Committee

1. Review minutes of:
 - a) Planning Commission (7/7/04).
 - b) Harbor Commission (8/9/04).

Receive and place on file items a-b.

2. Town of Green Bay Resolution #2004-6 regarding: Brown County Comprehensive Plan (specifically statements regarding County roads). Receive and place on file.
3. Resolution regarding: For Concurrence with the District Comprehensive Economic Development Strategy (CEDS) 2004 Annual Report by Brown County. Committee adopted Resolution. See Resolutions, Ordinances October County Board.
4. Audit of bills. Approve audit of the bills.

A motion was made by Supervisor Krueger and seconded by Supervisor Zabel **“to adopt”**. Supervisor Dantinne requested item #2 be taken separately. Voice vote taken. Remainder of report carried unanimously with no abstentions.

Land Conservation Subcommittee

Item #2 -- 50 cent per agriculture acre fee for funding of Land and Water Resource Management Plan. (Send back to Land Conservation Staff to research and develop an alternative funding source.) Packet of information will be provided at meeting. COMMITTEE ACTION: Send a letter to each of the parties billed for the 50 cent fee explaining it will still hold for 2005, however, the LCC will be seeking increased levels in funding for Brown County through DATCP (Soil and Water Resource Management Program); and will seek changes in the State Statutes that would identify Brown County as state priority for funding due to high concentration of cattle and high number of impaired waters. Ayes: 4 (Erickson, Fleck, Krueger, Vanden Plas); Nays: 2 (Dantinne, Scray). Motion Carried.

A motion was made by Supervisor Haefs and seconded by Supervisor Kaye **“to adopt item #2 as presented”**.

Supervisor Dantinne explained why he took this item separately adding why he opposed this Committee action.

A motion was made by Supervisor Dantinne and seconded by Supervisor Johnson **“to suspend the rules to allow interested parties to address the Board”**. Voice vote taken. Motion carried unanimously.

Addressing the Board in opposition to the Committee’s actions were:

1. Laurie Fisher, Dairy Business Association, 4039 Ponce de Leon, Oneida WI
2. Rick Buyarski, 2107 Buyarski Rd., Town of Eaton, WI
3. Dave Johnson, Park Street, Green Bay, WI
4. Charles Frisk, 560 Sunrise Circle, Green Bay, WI
5. Larry Dufek, 5424 Gauthier Rd., New Franken, WI
6. John Jacobs, 668 Fernando Dr., Hobart, WI

A motion was made by Supervisor Zima and seconded by Supervisor Lund **“to return to the regular order of business”**. Voice vote taken. Motion carried unanimously with no abstentions.

Discussion on original motion followed.

A motion was made by Supervisor Zima and seconded by Supervisor Fewell **to substitute: “to delete the 50 cent per agricultural acre fee for funding of Land and Water Resource Management Plan”**.

Motion under discussion.

Vote taken on Supervisor Zima's motion **to substitute: "to delete the 50 cent per agricultural acre fee for funding of Land and Water Resource Management Plan"**. Vote taken. Roll Call #8e(1):

Ayes: Van Den Heuvel, Zima, Dantine, Frohna, Backmann, Clancy, Scray, Hinz, Lund, Fewell

Nays: Graves, Nicholson, Theisen, Krueger, Haefs, Erickson, Kaye, Evans, Vander Leest, Johnson, Collins, Beyl, Van Deurzen, Fleck, Moynihan, Zabel

Total Ayes: 10 Total Nays: 16

Supervisor Zima's motion failed. Return to original motion.

A motion was made by Supervisor Lund and seconded by Supervisor Fewell **"to send a letter to Wisconsin Attorney General to seek a response as to the legality of a 50 cent per acre fee on agricultural land for non-point performance standards. To hold this item until we receive this answer"**.

Vote taken. Roll Call #8e(2):

Ayes: Van Den Heuvel, Nicholson, Zima, Dantine, Frohna, Backmann, Clancy, Scray, Hinz, Lund, Fewell

Nays: Graves, Theisen, Krueger, Haefs, Erickson, Kaye, Evans, Vander Leest, Johnson, Collins, Beyl, Van Deurzen, Fleck, Moynihan, Zabel

Total Ayes: 11 Total Nays: 15

Supervisor Lund's motion failed. Return to original motion.

A motion was made by Supervisor Van Den Heuvel and seconded by Supervisor Frohna **"to amend the motion to exempt agricultural land in the city of Green Bay, Allouez and De Pere"**.

After discussion, Supervisor Frohna **"withdrew"** his second to Supervisor Vanden Heuvel's motion.

Back to original motion **"to adopt item #2 of Land Conservation Subcommittee of #8e Report."** Vote taken. Roll Call #8e(3):

Ayes: Graves, Theisen, Krueger, Haefs, Erickson, Kaye, Evans, Vander Leest, Johnson, Collins, Beyl, Van Deurzen, Fleck, Moynihan, Zabel

Nays: Van Den Heuvel, Nicholson, Zima, Dantine, Frohna, Backmann, Clancy, Scray, Hinz, Lund, Fewell

Total Ayes: 15 Total Nays: 11

Motion carried **"to adopt item #2 of 8e Report"**.

Approved by: \s\ Carol Kelso, County Executive Date: 11/5/2004

No. 8f -- REPORT OF JOINT PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE AND PLANNING COMMISSION BOARD OF DIRECTORS OF OCTOBER 6, 2004

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE met in special joint session with PLANNING COMMISSION BOARD OF DIRECTORS on October 6, 2004, and recommends the following motions.

1. Brown County Comprehensive Plan:
 - a. Legal opinion of John Jacques, Brown County Corporation Counsel, regarding adoption of the Brown County Comprehensive Plan – Vision for Great Communities. (Opinion read to committee and no action was taken.)
 - b. Planning, Development and Transportation Committee action regarding proposed resolution for the Brown County Planning, Development and Transportation Committee recommending to the Brown County Board of Supervisors adoption of the Brown County Comprehensive Plan – Vision for Great Communities. Committee approved. See Resolutions, Ordinances October County Board.
 - c. Planning, Development and Transportation Committee action regarding proposed Ordinance to Adopt the Comprehensive Plan of Brown County, Wisconsin. Committee approved. See Resolutions, Ordinances October County Board.

A motion was made by Supervisor Krueger and seconded by Supervisor Johnson “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Carol Kelso, County Executive Date: 11/5/2004

No. 8g -- REPORT OF PUBLIC SAFETY COMMITTEE REPORT OF SEPTEMBER 29, 2004

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PUBLIC SAFETY COMMITTEE met in regular session on September 29, 2004, and recommends the following motions:

1. Review minutes and report of:
 - a) Emergency Medical Services Council (5/19/04).
 - b) Quarterly report of Brown County Security/Incident Review Committee (9/1/04). Refer to staff for review of Homeland Security Options and report back.
2. Public Safety Communications – Review of siren policy. (Referred back to Committee from September 15, 2004 County Board meeting.) Refer to staff for review of Homeland Security option sand report back.
3. Sheriff – Communication from Supervisor Andy Nicholson Questions regarding: Review the consolidation of the two existing jails into one by closing the Huber jail (downtown) on Walnut Street. (Held from previous meeting for Kimme to come back with a figure.) Refer to Don Hein/Administration for update of figures.

4. Sheriff – **Updated response** to Supervisor Nicholson questions regarding: Review the consolidation of the two existing jails into one by closing the Huber jail (downtown) on Walnut Street. To Hold.
5. Sheriff – Jail Questions as submitted by Supervisor Nicholson from last meeting. (Held form previous meeting for further information.) Hold for 30 days.
6. Sheriff – Key Factor Report 2004 with Jail Average Daily Population by month and overtime by expenditures by division/session 2004 – for September 2004 meeting. Receive and place on file.
7. Sheriff's report. Receive and place on file.
8. **Closed Session:** Pursuant to Section 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of a public employee over which the Committee has jurisdiction or exercises responsibility. (No Closed Session held.)
9. Audit of bills. Approve audit of bills.

A motion was made by Supervisor Kaye and seconded by Supervisor Backmann **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Carol Kelso, County Executive

Date: 11/5/2004

No. 8h -- REPORT OF “SPECIAL” PUBLIC SAFETY COMMITTEE REPORT OF SEPTEMBER 30, 2004

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PUBLIC SAFETY COMMITTEE met in special session on September 30, 2004, and recommends the following motions:

1. **Closed Session:** Pursuant to Sec. 19.85 (1) (c) (e) considering employment, promotion, compensation, or performance evaluation data of a public employee over which the Committee has jurisdiction or exercises responsibility. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
 - a) Enter into closed session.
 - b) Return to regular order of business.
 - c) Continue the review of Medical Examiner's Office and job performance of the Acting Medical Examiner.

A motion was made by Supervisor Kaye and seconded by Supervisor Frohna **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Carol Kelso, County Executive

Date: 11/5/2004

No. 9 -- Resolutions, Ordinances

No. 9a -- **RESOLUTION REGARDING: THE COUNTY BOARD INTENT TO REORGANIZE MANAGEMENT AND SUPERVISORY POSITIONS OF THE HUMAN SERVICES DEPARTMENT – CHANGE IN TABLE OF ORGANIZATION**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, within the Human Services Department (HSD) program priority areas have been established to ensure that the department's work will meet the highest standards, driven by a strategy to improve accountability, capacity, and effectiveness and so the HSD can assure that its resources are used both wisely and well in state-mandated and community-supported programs; and

WHEREAS, at the present time the HSD operates a range of health and human services programs including administrative services, inpatient services, community-based services; and

WHEREAS, the reorganization of the HSD was recommended by the consulting firm of Virchow/Krause & Company in its *Brown County Human Services Department Study* issued on June 30, 2004 in order to improve the effectiveness and efficiency of the current organizational structure and operating system to meet: "the need for the department to realign its organizational structure and integrate service delivery in order to achieve better service coordination and overall service planning" (page 3); and

WHEREAS, the administration of the HSD intends to, over the next several years, effect major recommendations from the Virchow/Krause study through a draft *Implementation Plan* regarding policy issues related to programs and services distributed to the Human Services Board since the distribution of the Virchow/Krause recommendations; and

WHEREAS, the most timely way to proceed to establish a reorganized HSD would be for the County to do so in the 2005 County Budget and to provide for new tables of organization and new positions listings; and

WHEREAS, the HSD will forward newly created management/supervisory positions descriptions to the Human Resources Department for salary determinations prior to the start of the 2005 budget year; and

WHEREAS, the HSD will implement a "cost neutral" plan for converting existing management/supervisory positions into new management/supervisory positions with no net increase in staffing costs to the County from the 2004 to the 2005 budget; and

WHEREAS, the HSD recommends changes in tables of organization for the HSD, and its Community Services, Inpatient Services, Administrative Services Divisions and the newly

formed Office of Planning, Evaluation and Quality Management to be effective on January 1, 2005; and

WHEREAS, the Human Services Board, Human Services Committee and Executive Committee have reviewed and discussed these program, funding and table of organization changes and staffing implications and concur with the above changes in the table of organization.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the HSD table of organization is changed to include the new positions attached.

BE IT FURTHER RESOLVED that the Director of Human Services shall provide a more detailed HSD table of organization and staffing budget for the 2005 Budget Year including the assignment of non-management positions under the direction of those management and supervisory positions delineated in the reorganized table of organization.

BE IT FURTHER RESOLVED, that the table of organization and Budget for the 2005 budget year shall contain divisional budgets for each of the Health and Human Services divisions.

BE IT FURTHER RESOLVED, that the following Divisions shall be designated within the Human Services Department: Administrative Services Division, Community Services Division, Inpatient Services Division and the Office of Planning, Evaluation and Quality Management for the 2005 Budget Year.

BE IT FURTHER RESOLVED that the County Board hereby authorized the Human Services Director to revise and update other management, supervisory and non-management positions to reflect these organizational changes prior to the enactment of the 2005 Budget.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

A motion was made by Supervisor Evans and seconded by Supervisor Kaye **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Carol Kelso, County Executive Date: 11/5/2004

ATTACHMENT TO RESOLUTION #9A

INPATIENT SERVICES DIVISION OVERVIEW

The HSD Inpatient Services Division provides Mental Health services, Skilled Nursing, and an Intermediate Care Facility Units to Brown County residents. Some services are regional in nature based upon contractual agreements with other counties. An Intensive Treatment Unit for Developmentally Disabled persons is in development process and planned for 2006.

3. Inpatient Services Director				
7. Adult Mental Health Unit Coordinator	11. Intermediate Care Facility Unit Coordinator	15. Nursing Care Unit Coordinator	41. Intensive Treatment Unit Coordinator	19. Input Services Clinical Coordinator
Psychiatry Nursing ResiTech/Cert NA Rehab Services Social Services	Psychiatry Nursing ResiTech/Cert NA Rehab Services Social Services	Psychiatry Nursing ResiTech/Cert NA Rehab Services Social Services	Psychiatry Nursing Resi Tech Rehab Services Social Services	Pharmacy Laboratory Dietary Health Services Dental

**No. 9b -- RESOLUTION REGARDING: AUTHORIZING THE HUMAN
SERVICES DIRECTOR TO CONTRACT FOR AN INFORMATION
SYSTEM STUDY**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, within the Human Services Department (HSD) program priority areas have been established to ensure that the department's work will meet the highest standards, driven by a strategy to improve accountability, capacity, and effectiveness and so the HSD can assure that its resources are used both wisely and well in state-mandated and community-supported programs; and

WHEREAS, at the present time the HSD operates a range of health and human services programs including administrative services, inpatient services, community-based services and lacks an integrated information system to support the HSD programs and services; and

WHEREAS, current HSD information tools results in duplicative data entry, redundant and inconsistent data production, problems compiling reports and disseminating information in a timely and accurate manner, are overly-reliant on manual task performance leading to duplicative work efforts, causing inefficient manual tracking or inaccessible data or create impediments to obtaining cost, revenue, utilization or outcomes data for agency and contracted services; and

WHEREAS, it was recommended that the HSD obtain an evaluation of HSD information systems following a comprehensive needs assessment and appropriate IS planning activities by the consulting firm of Virchow/Krause & Company in its Brown County Human Services Department Study issued on June 30, 2004 (page 100); and

WHEREAS, the administration of the HSD intends to prepare and distribute a Request for Proposals (RFP) from vendors based on such an evaluation and assessment of the HSD's information systems, over the net year, in order to obtain a solution to its information systems needs through the purchase and implementation of an integrated information system; and

WHEREAS, the HSD will seek to contract with a consultant for the assessment and planning for an information system starting in late 2004 and into 2005; and

WHEREAS, the ~~*Human Services Board*~~ Human Services Committee and Executive Committee have reviewed and discussed this program, and funding transfer having been approved for this purpose.

** This has been deleted as per the County Board on 10/20/2004.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors that it hereby authorizes the Human Services Director to contract with a consulting organization for an assessment and evaluation of HSD information systems in 2004 and if necessary carrying forward into 2005 for an amount not to exceed \$100,000.00.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

A motion was made by Supervisor Evans and seconded by Supervisor Beyl **"to adopt"**.

A motion was made by Supervisor Zabel and seconded by Supervisor Evans **"to strike the words **"the Human Services Board"** in the last WHEREAS paragraph of the resolution"**. Voice vote taken. Motion carried unanimously with no abstentions to amend the resolution.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Nicholson **"to adopt the resolution as amended"**. Voice vote taken. Motion carried unanimously with no abstentions.

Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Carol Kelso, County Executive

Date: 11/5/2004

No. 9c -- **RESOLUTION REGARDING: HUMAN SERVICES DEPARTMENT –
CHANGE IN TABLE OF ORGANIZATION – REQUEST FOR
PHARMACY TECHNICIAN POSITION**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS within the Human Services Department (HSD) program priority areas have been established to ensure that the department's work will meet the highest standards, driven by a strategy to improve accountability, capacity, and effectiveness and so the HSD can assure that

its resources are used both wisely and well in state-mandated and community-supported programs; and

WHEREAS the Human Services Department is reopening the pharmacy at the Brown County Mental Health Center in order to provide a more cost effective method of providing medications to inpatient and indigent Brown County outpatient clients,

WHEREAS a Pharmacy Technician is needed to assist the Pharmacist with receiving orders of medications and supplies, counting and filling orders, and maintaining patient data to complete billing and provide accurate record keeping, and the funding for this position will come from the revenues generated, and

WHEREAS the Human Services Department recommends a change in the table of organization to address the health and rehabilitative service needs of Brown County's citizens by adding one full time equivalent (1.0 F.T.E.) Pharmacy Technician position, and

WHEREAS, the Human Services Board, Human Services Committee and Executive Committee have reviewed and discussed the program, funding and staffing implications and concur with the above changes in the table of organization.

THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, that the Human Services Department table of organization be changed to add one Pharmacy Technician position.

BE IT FURTHER RESOLVED that no funds are needed to cover the costs resulting from the adoption of this resolution and this resolution has no impact on the local levy.

Job Duties Attached

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

**BROWN COUNTY
POSITION DESCRIPTION**

POSITION TITLE:	PHARMACY TECHNICIAN
REPORTS TO:	PHARMACY SERVICES MANAGER
DEPARTMENT:	MENTAL HEALTH CENTER
DATE:	AUGUST 2004

JOB SUMMARY:

Participates in the daily operations of the pharmacy.

ESSENTIAL DUTIES:

- Retrieves physician orders, fills blister cards and delivers medications and supplies to authorized Mental Health Center personnel.
- Repackages bulk supplies into unit dose form.
- Restocks and reorders floor stock medications and supplies.
- Assists in the recording and return of discontinued and out of date medications.
- Performs audits to ensure proper storage and inventory of medications in the pharmacy and on nursing units.
- Assists in the security and accountability of all medications and supplies.
- Participates in the billing process for pharmacy services.
- Assists in the purchase, inventory, verification, receiving and proper storage of pharmaceutical and office supplies.
- Keeps records and other necessary paperwork as it relates to pharmaceutical supplies and their distribution.
- Maintains work area in a clean and orderly manner.

NON-ESSENTIAL DUTIES:

- Performs related functions as assigned.

MATERIALS AND EQUIPMENT USED:

- General Office Equipment.
- Computer.

MINIMUM QUALIFICATIONS REQUIRED:**Education and Experience:**

- High School Diploma including or supplemented by a course in typing. Graduation from a recognized pharmacy technician program or one (1) year of on the job experience as a pharmacy aide; or any combination of education, training, and experience, which provides the necessary knowledge, skills, and abilities.

Licenses and Certifications:

- None

Knowledge, Skills and Abilities:

- Knowledge of and ability to utilize a computer and the required software.
- Knowledge of basic pharmacy standard, methods, practices and procedures.
- Skill in communicating knowledge of medication to authorized Mental Health Center Staff.
- Ability to maintain confidential nature of client and business information.
- Ability to work with designated drug distribution system.
- Ability to establish and maintain effective working relationships with staff and the public.

PHYSICAL DEMANDS:

- Lifting 20 pounds maximum with frequent lifting and/or carrying of objects weighing up to 10 pounds.

- Intermittent standing, walking and sitting.
- Using hand(s)/feet for repetitive single grasping, fine manipulation, pushing and pulling, and operation controls.
- Occasional bending, twisting, squatting, climbing, reaching, and grappling.
- Communicating orally in a clear manner.
- Distinguishing sounds at various frequencies and volumes.
- Distinguishing people or objects at varied distances under a variety of light conditions.
- Must be free from communicable disease.
- This position description should not be interpreted as all-inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this description.

I have read the above position description and understand the duties and responsibilities of the position.

Employee Name (Please Print)

Date

Employee Signature

A motion was made by Supervisor Kaye and seconded by Supervisor Krueger **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: /s/ Carol Kelso, County Executive

Date: 11/5/2004

**No. 9d -- RESOLUTION REGARDING: ADOPTING THE BROWN COUNTY
COMPREHENSIVE PLAN – “VISION FOR GREAT COMMUNITIES”**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Brown County is required to adopt a comprehensive plan that meets the requirements of Sec. 66.1001, Wis. Stats., by January 1, 2010; and

WHEREAS, the Brown County Planning Commission received a grant from the State of Wisconsin to defray a large portion of the cost of developing a comprehensive plan; and

WHEREAS, the Brown County Planning Commission staff has developed a comprehensive plan that meets the requirements set forth in Sec. 66.1001, Wis. Stats., copies of which are available for access by the public in the County Clerk’s Office and the Brown County Planning Commission Office; and

WHEREAS, the Brown County Comprehensive Plan addresses all fourteen of the State of Wisconsin Comprehensive Planning Goals and contains all nine elements that are required under the grant contract with the State of Wisconsin; and

WHEREAS, throughout the development of the plan the Brown County Planning Commission has solicited public input consistent with the *Public Participation process for the Brown County Plan* to ensure the public was actively involved in the development of the comprehensive plan; and

WHEREAS, the Brown County Comprehensive Plan promotes balance between conservation efforts and development; and

WHEREAS, the Brown County Comprehensive plan is to be utilized by the local units of government in Brown County as a resource for their detailed comprehensive plans and development proposals; and

WHEREAS, the Brown County Planning Commission has approved a resolution recommending adoption of the Brown County Comprehensive Plan to the Brown County Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the Brown County Comprehensive Plan – “Vision for Great Communities” is hereby adopted.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the State Department of Administration and to the Clerks of local units of government in Brown County.

Respectfully submitted,
PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE

A motion was made by Supervisor Frohna and seconded by Supervisor Hinz **“to adopt”**. Discussion followed.

A motion was made by Supervisor Clancy and seconded by Supervisor Fleck **“to suspend the rules to allow interested parties to address the Board.”** Voice vote taken. Motion carried unanimously with no abstentions.

The following spoke in favor of the Comprehensive Plan:

1. Dave Mau, 2979 Bay Settlement Road, Green Bay
2. Peter Harris, 606 Night Court, Green Bay
3. Elaine Kittell, 4007 Shirley Road, De Pere, Member of the Brown County Planning Commission
4. Charles Frisk, 560 Sunrise Circle, Green Bay

The following spoke against the Comprehensive Plan:

3. Jennifer Jerock, 811 Packerland Drive, representing Green Bay Builders Association

A motion was made by Supervisor Fewell and seconded by Supervisor Lund **“to return to the regular order of business”**. Voice vote taken. Motion carried unanimously with no abstentions.

Discussion followed.

A motion was made by Supervisor Zima and seconded by Supervisor Clancy **“to call the question”**.

Supervisor Zima **“then withdrew his motion” “to call the question”** and Supervisor Clancy **“withdrew his second to the motion”**.

Discussion followed.

A motion was made by Supervisor Frohna and seconded by Supervisor Fewell **“to call the question”**. Voice vote taken. Roll Call #9d(1):

Ayes: Nicholson, Erickson, Kaye, Zima, Dantine, Frohna, Collins, Beyl, Backmann, Fleck, Clancy, Scray

Nays: Van Den Heuvel, Graves, Theisen, Krueger, Haefs, Evans, Vander Leest, Johnson, Van Deurzen, Moynihan, Zabel, Hinz, Lund, Fewell

Total Ayes: 12 Total Nays: 14

Motion **“to call the question”** failed.

Return to discussion.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Johnson **“to amend by adding language to Chapter 1 on Issues and Opportunities the following “the Brown County Comp Plan should be considered in Brown County’s planning process, however, it is not a hard guide but a flexible document for the future”**. Vote taken. Roll Call #9d(2):

Ayes: Nicholson, Theisen, Haefs, Kaye, Zima, Evans, Vander Leest, Johnson, Dantine, Frohna, Zabel, Scray

Nays: Van Den Heuvel, Graves, Krueger, Erickson, Collins, Beyl, Backmann, Van Deurzen, Fleck, Clancy, Moynihan, Hinz, Lund, Fewell

Total Ayes: 12 Total Nays: 14

Motion by Supervisor Vander Leest failed.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Johnson **“to request all language related to growth rings to be eliminated”**. Vote taken. Roll Call #9d(3):

Ayes: Nicholson, Haefs, Evans, Vander Leest, Johnson, Van Deurzen, Moynihan, Zabel, Scray

Nays: Van Den Heuvel, Graves, Theisen, Krueger, Erickson, Kaye, Zima, Dantine, Frohna, Collins, Beyl, Backmann, Fleck, Clancy, Hinz, Lund, Fewell

Total Ayes: 9 Total Nays: 17

Motion by Supervisor Vander Leest failed.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Nicholson **“to refer to staff for 90 days to work out further issues on the Brown County Comprehensive Plan”**. Vote taken. Roll Call #9d(4):

Ayes: Nicholson, Evans, Vander Leest, Johnson, Zabel, Scray

Nays: Van Den Heuvel, Graves, Theisen, Krueger, Haefs, Erickson, Kaye, Zima, Dantinne, Frohna, Collins, Beyl, Backmann, Van Deurzen, Fleck, Clancy, Moynihan, Hinz, Lund, Fewell

Total Ayes: 6 Total Nays: 20

Motion defeated.

Discussion followed.

In explaining the Comprehensive Plan, County Executive Kelso said it was the intent of the Planning Commission that the proposal of the Comprehensive Plan before you, to be only "advisory".

A motion was made by Supervisor Fleck and seconded by Supervisor Van Deurzen **"to adopt the Brown County Comprehensive Plan as presented"**. Vote taken. Roll Call #9d(4):

Ayes: Van Den Heuvel, Graves, Nicholson, Theisen, Krueger, Haefs, Erickson, Kaye, Zima, Dantinne, Frohna, Collins, Beyl, Backmann, Van Deurzen, Fleck, Clancy, Hinz, Lund, Fewell

Nays: Evans, Vander Leest, Johnson, Moynihan, Zabel, Scray

Total Ayes: 20 Total Nays: 6

Motion carried **"to adopt the Brown County Comprehensive Plan"**.

A COPY OF THE BROWN COUNTY COMPREHENSIVE PLAN IS ON FILE IN THE BROWN COUNTY CLERK'S OFFICE.

Approved by: \s\ Carol Kelso, County Executive

Date: 11/5/2004

No. 9e -- ORDINANCE REGARDING: TO ADOPT THE COMPREHENSIVE PLAN OF BROWN COUNTY, WISCONSIN

THE BROWN COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1 - 3.08(6)(a) – Pursuant to sections 59.69 (2) and (3) of the Wisconsin Statutes, the County of Brown is authorized to prepare and adopt a comprehensive plan as defined in sections 66.1001 (1)(a) and 66.1001(2) of the Wisconsin Statutes.

Section 2 - (b) – The County Board of the County of Brown, Wisconsin, has adopted written procedures designed to foster public participation in every stage of the preparation of a comprehensive plan as required by section 66.1001(4)(a) of the Wisconsin Statutes.

Section 3 - (c) – The Brown County Planning Commission Board of Directors, by a majority vote of the entire commission recorded in its official minutes, has adopted a resolution recommending to the County Board the adoption of the document entitled "Brown County Comprehensive Plan – Vision for Great Communities", containing all of the elements specified in section 66.1001(2) of the Wisconsin Statutes.

Section 4 - (d) – The County has held at least one public hearing on this ordinance, in compliance with the requirements of Section 66.1001 (4)(d) of the Wisconsin Statutes.

Section 5 - (e) – The County Board of the County of Brown, Wisconsin, does by the enactment of this ordinance, formally adopt the document entitled, “Brown County Comprehensive Plan – Vision for Great Communities”, pursuant to section 66.1001(4)(c) of the Wisconsin Statutes.

Section 6 - This ordinance shall become effective upon passage and publication.

Respectfully submitted,
PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE

A motion was made by Supervisor Collins and seconded by Supervisor Beyl **“to adopt”**. Vote taken. Roll Call #9e(1):

Ayes: Van Den Heuvel, Graves, Nicholson, Theisen, Krueger, Haefs, Erickson, Kaye, Zima, Dantinne, Frohna, Collins, Beyl, Backmann, Van Deurzen, Fleck, Clancy, Hinz, Lund, Fewell

Nays: Evans, Vander Leest, Johnson, Moynihan, Zabel, Scray

Total Ayes: 20 Total Nays: 6

Motion carried.

Approved by: \s\ Carol Kelso, County Executive Date: 11/5/2004

Approved by: \s\ Darlene K. Marcelle, County Clerk Date: 11/8/2004

Approved by: \s\ Patrick Moynihan, Jr., Board Chairman Date: 11/8/2004

No. 9f -- RESOLUTION REGARDING: FOR CONCURRENCE WITH THE DISTRICT COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDs) 2004 ANNUAL REPORT BY BROWN COUNTY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Brown County has participated with the other seven counties in the District Overall Economic Development Program since 1978; and

WHEREAS, an annual report must be prepared to maintain a current perspective of the economic development issues of the County and District; and

WHEREAS, an annual report maintains eligibility of funding from the Economic Development Administration for the district and also serves to emphasize the importance of local issues for other Federal and State agencies; and

WHEREAS, personnel from this County and the Bay-Lake Regional Planning Commission have participated in the preparation of the annual report; and

WHEREAS, an increased level of understanding and cooperation between agencies would improve opportunities for economic development in the District; and

WHEREAS, the Brown County Board of Supervisors actively supports and currently participates in the economic development district activities of the Bay-Lake Regional Planning Commission.

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors hereby concurs with the Comprehensive Economic Development Strategy 2004 Annual Report.

BE IT FURTHER RESOLVED that the Brown County Board of Supervisors supports the Bay-Lake Regional Planning Commission's application to the Economic Development Administration for planning funds; and

BE IT FURTHER RESOLVED that copies of this resolution be transmitted to the County Clerks of Door, Florence, Marinette, Kewaunee, Manitowoc, Oconto and Sheboygan as an expression of Brown County's desire to cooperate with them in the Bay-Lake Economic Development District; and

BE IT FURTHER RESOLVED that two originally signed copies of this resolution be forwarded to the Bay-Lake Regional Planning Commission.

Respectfully submitted,
PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE

A motion was made by Supervisor Krueger and seconded by Supervisor Erickson **"to adopt"**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: /s/ Carol Kelso, County Executive Date: 11/8/2004

No. 10 -- Such other matters as authorized by law. Late Communications.

No. 10a -- From Supervisor Fewell asking that the Executive Committee review the State Statutes 59.60 and consider adopting these state provisions that would require the County Executive to bring the budget forward on or before October 1.

Refer to Executive Committee.

No. 10b -- From Supervisor Vander Leest requesting to amend the County Code to add requirements of a fiscal note for all County Board Resolutions voted on. The Schenk Audit report for 2004 referenced this information.

Refer to Executive Committee.

No. 10c -- From Supervisor Van Den Heuvel to limit the number of golf outings at the Brown County course to no more than 5 per year beginning in the year 2005.

Refer to Education and Recreation Committee.

No. 10d -- From Supervisor Van Den Heuvel to change the speed limit on Nicolet in the Green Bay City Limits from 35 to 25 with a no passing zone in addition. Please send copy to Nicolet Dr. Neighborhood Association (address available at the city).

Refer to Planning, Development and Transportation Committee and Highway Department.

No. 10e -- From Supervisor Moynihan requesting that all expense reports and mileage reimbursement forms be turned in within 60 days of when the expense or mileage was incurred.

Refer to Executive Committee

No. 11 -- Bills over \$10,000 for period ending October 1, 2004.

A motion was made by Supervisor Frohna and seconded by Supervisor Beyl **“to pay the bills over \$10,000 for period ending October 1, 2004”**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 12 -- Closing Roll Call.

Present: Van Den Heuvel, Graves, Nicholson, Theisen, Krueger, Haefs, Erickson, Kaye, Zima, Evans, Vander Leest, Johnson, Dantine, Frohna, Collins, Beyl, Backmann, Fleck, Van Deurzen, Clancy, Moynihan, Zabel, Scray, Hinz, Lund, Fewell

Total Present: 26

No. 13 -- ADJOURNMENT TO MONDAY, NOVEMBER 8, 2004 AT 9:00 A.M., LEGISLATIVE ROOM #203, CITY HALL, 100 NORTH JEFFERSON STREET, GREEN BAY, WISCONSIN.

A motion was made by Supervisor Evans and seconded by Supervisor Lund **“to adjourn to the above date and time”**. Voice vote taken. Motion carried unanimously with no abstentions.

\s\ DARLENE K. MARCELLE

Brown County Clerk